

**Newport Parks and Recreation
Minutes of the Monthly Meeting of the Recreation Committee
May 20, 2021 | 5:30 PM**

Present at Meeting: Deb Smith, Chad Prue, Jenn Smith, Jaime Comtois

Absent: Shari-Lee Ryan, Amanda Chaput

Guest: Jess Booth

The regular meeting was called to order at 5:46pm by Jennifer Smith.

Review of Previous Minutes

Approve the Minutes for April 15, 2021

- Add: "Absent members: Chad Prue, Shari-Lee Ryan"
- Fundraising – change it to the committee's goal not the whole goal, discussion on who is going to report on fundraising, going forward the secretary will do this.
- Jenn put forth a vote to accept the minutes and it was approved with above changes.

Public Comment: No members of the public present to provide comment(s).

Monthly Fundraising Update:

- Jess gave us an update on donations and bottle return fundraiser. Funds were received from Thompson's (\$79.44), Jimmy Kwik (\$140.00), Buzzy's (\$32.48) and My Rec (\$197)
- My Rec funds going forward will be put in the Rec Committee Projects trust line– voted on unanimously.

Program & Event Debriefs: None to be discussed

Program & Event Planning Discussion:

Cotton Candy

- Discussion was had whether to run the cotton candy stand or not this year, with some concerns expressed around staffing it consistently and the difficulties with equipment we had last year
- What is our inventory looking like?
- Jaime will email Amy Pickering to see if she knows of any high school kids that would be interested in helping us out.
- Chad will pick it up and clean it for the season, check the inventory and report back to the group.
- Cash box will be prepared by Jess. Any money we make we can leave in the drop box in the vestibule of the Municipal building.
- Dates:
 - 4-8 p.m.
 - June 1 -

- June 8 -
- June 15 - Chad
- June 22 - Chad
- June 29
- July 6
- July 13
- July 20
- July 27
- August 3
- August 10
- August 17
- August 24

Fundraising Projects: None to be discussed

Public Recreation

Mother Son Dance

- June 18 and 19
- No tickets have been ordered and don't need to be ordered because no one seems to want them.
- We need to get:
 - goodie boxes – Jenn will fill up a cart on fun express and get it to Jess
 - Photographer – Rick Desrochers? Jenn will reach out to Rick
 - Food? Consider mimicking father/daughter dance ideas- creating table plates for groups to share instead of a buffet style for safety of guests
- Masks required
- Deb and Chad can help decorate during the day of the 18th. Decorations will already be down there. Staff decisions need to be made ASAP, Jenn to initiate a schedule
- Tickets will go sale May 26

Bike Rodeo

- Deb got a call back from Tracy Roberts from Community National Bank, they have agreed to be our sponsor and will also help with volunteers.
- Rosie at AAA hasn't gotten back to Deb but it looks like we can use some resources from their website.
- NCPD is also on board.
- Deb will also reach out to Memphremagog Trails to see if we can get some volunteers.
- She will also reach out to Louis Garneau as a sponsor as well.
- National Ride your Bike to School day is May 4th –
- May 1st, 2022 will be the Bike Rodeo
- Rain date – May 15th

Updates from the Parks & Recreation Office

Gardner Park Restoration Project Update

- Phase 2 is done. Corrective Action plan
- Dig down 18 inches, excavation with a company that has a hazmat training. No place in Vermont is a receiver of this material. You can put 6 inches on top but we are in a floodplain. The state is helping to speak to the floodplain committee.

Upcoming Volunteer Opportunities

Father Daughter Dance June 4, 5, and 6

Other Business

Committee Member Gear

- Save for a later date

New Members Update

- Trying to set up a time to interview new committee members

Next meeting will be Thursday, June 17, 2021 at 5:30 P.M at the Gateway. Please let Jenn know at least one week in advance if you can't make it.

Meeting was adjourned at 7:11 p.m.